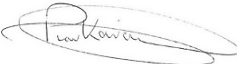


**This is the statement of general health and safety policy and arrangements for:**

**Our Lady's Abingdon**

**Overall and final responsibility for health and safety is that of:**

**Our Lady's Abingdon Trustees Limited**

STATEMENT OF GENERAL POLICY	RESPONSIBILITY OF: Name, Title	ACTION/ARRANGEMENTS		
To prevent accidents and cases of work-related ill health and provide adequate control of health and safety risks arising from work activities.	Mr. F Peck, Chairman of the Health and Safety Committee.	Relevant risk assessments completed and actions arising out of those assessments implemented. (Risk assessments reviewed every year, or earlier if working habits or conditions change.)		
To provide adequate training to ensure employees are competent to do their work.	Mr. P Karian, Chief Operating Officer (COO) Mrs. Z Doy, Health and Safety Manager (HSM)	Staff and subcontractors given necessary health and safety induction and provided with appropriate training (including working at height, asbestos awareness and electrical safety) and personal protective equipment. We will ensure that suitable arrangements are in place to cover employees when they are working alone.		
To engage and consult with employees on day-to-day health and safety conditions and provide advice and supervision on occupational health.	Mr. P Karian, COO Mrs. Z Doy, HSM School Nurse.	Staff routinely consulted on health and safety matters as they arise but also formally consulted at regular health and safety meetings or sooner if required.		
To implement emergency procedures – evacuation in case of fire or other significant incident.	Mr. P Karian, COO Mrs. Z Doy, HSM	Escape routes well signed and kept clear at all times. Evacuation plans are tested from time to time and updated as necessary.		
To maintain safe and healthy working conditions, provide and maintain plant, equipment and machinery, and ensure safe storage/use of substances.	Mr. P Karian, COO Mrs. Z Doy, HSM Ms. T Wheatley, Business Manager.	Toilets, washing facilities and drinking water provided. System in place for routine inspections and testing of equipment and machinery and for ensuring that action is promptly taken to address any defects. Staff trained in safe handling/use of substances.		
Health and safety poster is displayed:	Yes			
First-aid box and accident book are located: Accidents and ill health at work reported under RIDDOR: (Reporting of Injuries, Diseases and Dangerous Occurrences Regs) <a href="http://www.hse.gov.uk/riddor">www.hse.gov.uk/riddor</a> Tel: 0845 300 9923	First Aid boxes under control of School Nurse RIDDOR reporting: Mrs. Z Doy, HSM			
<b>Signed:</b> 	Mr. P Karian, Chief Operating Officer	<b>Date:</b>	January 2022	
Subject to review, monitoring and revision by:	The Head, The Board of Governors	Every:	12	months or sooner if work activity changes