

Registration Form



Details of Pupil

Surname (as it appears on birth certificate)	_____	Religious Denomination	_____
Forenames (as they appear on birth certificate)	_____	Nationality*	_____
Preferred Name	_____	Into Year Group	_____
Date of Birth	_____	Current Year Group	_____
Proposed date of entry	_____		
Gender	_____		
What is your child's first language?	_____		

*If not a British or EU Citizen please provide a copy of passport & student visa (requirement of UK Visas and Immigration)

Previous Education

Current School	_____	Date leaving	_____
Date entered	_____	Telephone Number	_____
Address	_____		
Postcode	_____		
Name of Headteacher (who will be asked for a reference)	_____		
Previous school(s) attended with dates	_____		

Details of Parents (Legal guardians please complete as appropriate)

Father	_____	Mother	_____
Title	_____	Title	_____
Full Name	_____	Full Name	_____
Home Address	_____	Home Address	_____
Town	_____	Town	_____
County	_____	County	_____
Postcode	_____	Postcode	_____
Email	_____	Email	_____
Telephone Numbers	_____	Telephone Numbers	_____
Home	_____	Home	_____
Work	_____	Work	_____
Mobile	_____	Mobile	_____
Occupation	_____	Occupation	_____
Where parents have different address please indicate where pupil lives	Mother <input type="checkbox"/> Father <input type="checkbox"/>	Are parents jointly responsible for pupil's education?	Yes <input type="checkbox"/> No <input type="checkbox"/>

Medical Needs

Please mention any medical condition that might affect your child's life at school

Learning Support

Has your child ever had any kind of educational assessment or received learning support?

Yes ☐ No ☐

Are they entitled to Exam Access Arrangements such as extra time? Yes ☐ No ☐

Has your child been referred to or seen CAMHS? Yes ☐ No ☐

If 'yes' to any of the above, please give details:

Further Information

Please list other schools (if any) for which your child has been entered:

Is OLA your first choice? Yes ☐ No ☐

How did you first hear of OLA? Circle all that apply:

Local reputation	Current School	Advertisement	Current/past pupil/parents
Website	Word of Mouth	Church	Other

Connection with school (if any):

Details of other children (Name, date of birth & current school):

Have you visited the school before? Tick all that apply:

Open Morning ☐ Parents only tour ☐ Tour with child ☐

Conditions of Admission

1. Fees are payable in advance and should be paid no later than the due date on the invoice. Any accounts outstanding after this date will be subject to a surcharge.
2. Contractual liability remains with the signatories on the original application form, irrespective of who subsequently pays the fees.
3. Fees are not refundable in the event of ill health, enforced absence, or if any pupil is required by The Head to leave the School.
4. A full term's notice is required in writing before the withdrawal of a pupil or before the discontinuation of any subject for which extra fees are payable. Should notice NOT be given, a full term's fees will be charged.
5. The Head reserves the right to suspend or require the removal of a pupil at any time if either their conduct or progress should prove unsatisfactory.
6. The school cannot accept responsibility for any loss or damage to pupils' property while on the school premises. We have read the Conditions of Admissions listed above. Should our child be admitted to the School we undertake to observe them fully.
7. By signing this form, you have a duty of declaration to answer all questions or OLA reserve the right to terminate their contract with you.

Signed:

Father/Guardian	<hr/>	Date	<hr/>
Mother/Guardian	<hr/>	Date	<hr/>

Both parents should sign this form and return it to the Admissions Manager. The Admission Fee of £100 should be paid into the following account (or a cheque made payable to Our Lady's Abingdon Trustees Ltd). Please use your child's name as the reference.

Bank	HSBC
Account Name	Our Lady's Abingdon Trustees Ltd
Sort Code	40-08-10
Account Number	01584863
IBAN	GB73HBUK40081001584863
BIC	HBUKGB4116A

FOR OFFICE USE ONLY:

Entrance fee paid Yes ☐ No ☐ Date:

Our Lady's Abingdon, Radley Road, Abingdon-on-Thames, Oxon, OX14 3PS

Tel: 01235 524658 Fax: 01235 535829 Email: admissions@ola.org.uk Web: www.ola.org.uk

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