

Registration Form



OLA
OUR LADY'S
ABINGDON

Details of Pupil

Surname (as it appears on birth certificate) _____

Forenames (as they appear on birth certificate) _____

Preferred Name _____ Religious Denomination _____

Date of Birth _____ Nationality* _____

Proposed date of entry _____ Into Year Group _____

Gender _____ Current Year Group _____

*If not a British or EU Citizen please provide a copy of passport & student visa (requirement of UK Visas and Immigration)

Previous Education

Current School _____

Date entered _____ Date leaving _____

Address _____

Postcode _____ Telephone Number _____

Name of Headteacher (who will be asked for a reference) _____

Previous school(s) attended with dates _____

Details of Parents (Legal guardians please complete as appropriate)

Father	_____	Mother	_____
Title	_____	Title	_____
Full Name	_____	Full Name	_____
Home Address	_____	Home Address	_____
Town	_____	Town	_____
County	_____	County	_____
Postcode	_____	Postcode	_____
Email	_____	Email	_____
Telephone Numbers	_____	Telephone Numbers	_____
Home	_____	Home	_____
Work	_____	Work	_____
Mobile	_____	Mobile	_____
Occupation	_____	Occupation	_____

Where parents have different address please indicate where pupil lives Mother Father

Are parents jointly responsible for pupil's education? Yes No

Medical Needs

Please mention any medical condition that might affect your son/daughter's life at school

Learning Support

Has your son/daughter ever had any kind of specialist educational assessment or received learning support? Yes No

Are they entitled to Exam Access Arrangements such as extra time? Yes No

If 'yes' to either of the above please give details:

Further Information

Please list other schools (if any) for which your son/daughter has been entered:

Is OLA your first choice? Yes No

How did you first hear of OLA? Circle all that apply:

Local reputation Current School Advertisement Current/past pupil/parents
Website Word of Mouth Church Other

Connection with school (if any): _____

Details of other children (Name, date of birth & current school):

Have you visited the school before? Tick all that apply:

Open Morning Parents only tour Tour with child

Conditions of Admission

1. Fees are payable in advance and should be paid no later than the due date on the invoice. Any accounts outstanding after this date will be subject to a surcharge.
2. Contractual liability remains with the signatories on the original application form, irrespective of who subsequently pays the fees.
3. Fees are not refundable in the event of ill health, enforced absence, or if any pupil is required by the Principal to leave the School.
4. A full term's notice is required in writing before the withdrawal of a pupil or before the discontinuation of any subject for which extra fees are payable. Should notice NOT be given, a full term's fees will be charged.
5. The Principal reserves the right to suspend or require the removal of a pupil at any time if either his/her conduct or progress should prove unsatisfactory.
6. The school cannot accept responsibility for any loss or damage to pupils' property while on the school premises. We have read the Conditions of Admissions listed above. Should our son/daughter be admitted to the School we undertake to observe them fully.

Signed:

Father/Guardian	_____	Date	_____
Mother/Guardian	_____	Date	_____

Both parents should sign this form and return it to the Head of Admissions. The Admission Fee of £100 should be paid into the following account (or a cheque made payable to Our Lady's Abingdon Trustees Ltd). Please use your child's name as the reference.

The fee is not required for pupils who currently have a sibling in the School:

Bank	HSBC
Account Name	Our Lady's Abingdon Trustees Ltd
Sort Code	40-08-10
Account Number	01584863
IBAN	GB73HBUK40081001584863
BIC	HBUKGB4116A

FOR OFFICE USE ONLY:

Entrance fee paid Yes No Date: _____ Cheque No: _____

Our Lady's Abingdon, Radley Road, Abingdon-on-Thames, Oxon, OX14 3PS

Tel: 01235 524658 Fax: 01235 535829 Email: admissions@olab.org.uk Web: www.olab.org.uk

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